

## BBYO UK - Terms and Conditions

### 1. Payment

Payment for participation in BBYO events is due within 48 hours of sign up in order to confirm your place. The amount owed can be found at the start of registration forms. Payment should be sent via BACS (bank transfer) to the account detailed below. If you are unable to pay via BACS please email [office@bbyo.org.uk](mailto:office@bbyo.org.uk) to request an alternative payment method.

**BBYO**  
**20-29-41**  
**40582557**

A participant's place is not confirmed until payment is received.

Payment methods for International programmes such as International Convention, European Leadership Training Institute (ELTI) or any other overseas convention may use other methods to collect payments.

### 2. Cancellations & Refunds

In the event that an applicant / parent / guardian decides to cancel their place, they should notify BBYO as soon as possible by email to [office@bbyo.org.uk](mailto:office@bbyo.org.uk).

We are unable to offer refunds on cancelled places if the event begins within 4 weeks of your cancellation date. This does not apply to summer programmes (Israel Tour & Summer Camp) which have their own individual payment schedules.

BBYO UK's cancellation & refund policy does not apply to International programmes such as International Convention, ELTI or any other overseas convention. Please email [office@bbyo.org.uk](mailto:office@bbyo.org.uk) to enquire about cancellation and refund policies for overseas conventions.

### 3. Travel Arrangements & Authorised Absence

Travel to and from major events, such as the Leadership Weekend & Winter Convention, is provided from Greater London by BBYO UK at no extra cost unless otherwise stated. This does not apply to overseas conventions or summer programmes which will have their own transport plan. Travel to and from major events from areas outside of Greater London will be provided by BBYO depending on demand.

Travel arrangements for International programmes are managed differently to domestic programmes. BBYO UK will organise flights via our travel agent unless otherwise stated. Upon registering for an international programme the parent / guardian of the participant is liable for the full cost of flights and additional administrative costs. **Please note that the cost of flights can go up and down from the price originally quoted.**

Please email [office@bbyo.org.uk](mailto:office@bbyo.org.uk) to request more information about travel arrangements for international programmes.

We are aware that BBYO UK events does occasionally clash with school. It is common practice for Jewish youth movements to request authorised absence to allow Jewish participants to attend extracurricular programming. BBYO UK will provide parents/guardians with authorised absence letters to send to schools and will assist parents/guardians to gain authorised absence upon request. Please email [office@bbyo.org.uk](mailto:office@bbyo.org.uk) to request an authorised absence template letter.

#### **4. Leaving our camps / Visitors our camps & events**

Participants are not allowed to leave our residential sites or separate from the main group without express permission. If permission is granted participants will only be able to leave with a leader present.

Visitors (whether friends or family or otherwise) are not allowed to visit our camp or any event without express permission.

#### **5. Compliance with Code of Conduct**

Participants are required to comply with the BBYO Code of Conduct. Breach of the Code of Conduct by any Participant will be treated as a serious breach of the Code of Conduct. If a participant(s) breaches the code of conduct BBYO reserves the right to issue warnings (strikes) and / or remove participants from the programme.

BBYO may update or revise the Code of Conduct at any time.

We recommend that participants and parents / guardians read BBYO UK's Code of Conduct.

The Code of Conduct for international events may differ from the UK's Code of Conduct and participants are required to comply or risk disciplinary action such as warnings or removal from the programme. Each Participant and their parents / guardians will accept any such changes which are made available to them.

#### **6. Searching**

If there is a reasonable suspicion that any Participant is in possession of unauthorised medication, drugs, alcohol, tobacco, weapons or has access to physical or online / electronic material that is inappropriate, BBYO reserves the right to search a Participant's personal possessions or bed / sleeping area during the programme. If prevented from carrying out any such search, BBYO is entitled to take this as an indication that such prohibited items may be in the possession or under the control of such Participant.

## 7. Medical

Participants and their parents / guardians are required to complete the BBYO Medical Form promptly when requested and to disclose all relevant conditions and information and to update any such information prior to the programme.

## 8. Early Termination of Participation at Camps & Events

If:

- (a) a Participant elects to withdraw from the programme before the end of the programme (whether that fact is expressly communicated to BBYO or becomes evident to the leaders); or
- (b) a Participant is removed from the programme as a result of a failure to comply with the Code of Conduct or other behavioural reasons.

BBYO shall not be responsible for any costs incurred by the Participant in returning home (or any other costs after the date of leaving or being removed from the programme). To the extent reasonable, BBYO shall communicate with the parents / guardians of any Participant who voluntarily withdraws from or is removed from the programme with a view to making travel arrangements for any such Participant (at the cost of the Participant and their parents / guardians).

Any Participant who has been awarded a bursary contribution towards the cost of the programme by BBYO and voluntarily withdraws from or is removed before the end may be required to repay some or all of the amount of the bursary awarded to them. Such requirement will be notified to the Participant or their parents / guardians and such repayment should be made within 28 days of the date of such notification.

## 9. Insurance

BBYO UK recommends that parents / guardians source their own travel insurance for participants of international programmes, including but not limited to ELTI & International Convention. In the event of cancellation or curtailment BBYO UK are not able to guarantee a refund of any funds paid for flights or programme fees. Please email [office@bbyo.org.uk](mailto:office@bbyo.org.uk) if you have any questions.